

Trading Corporation of Bangladesh

TCB Bhaban, Kawran Bazar, Dhaka-1215

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ট্রেডিং কর্পোরেশন অব বাংলাদেশ

টিসিবি ভবন, কাওরান বাজার, ঢাকা ১২১৫

ফোন : ৮১৮০০৭১

ফ্যাক্স : ৮৮-০২-৮১৮০০৫৭

ই-মেইল : tcb@tcb.gov.bd

ওয়েব সাইট : www.tcb.gov.bd

No.-26.05.26.90.005.011.181.16-1674

Date: 07 May 2024

Office Order

Steno-typist cum-computer operator Mr. Md. Mosharrof Hossain Bhuiyan Trading Corporation of Bangladesh, TCB Bhaban (2nd Floor), 1, Kawran Bazar, Dhaka has been granted earned leave (ex-Bangladesh) to travel Saudi Arabia to perform the holy Hajj for 45 days starting from 16 May 2024 to 29 June 2024 or from the date of commencement of his leave. This leave is granted under the following terms and conditions:

- (a) He will draw his pay and allowances in local currency. No part of it should be draw in foreign currency.
- (b) All expenses related to the travel will be borne by himself. No part of it will be borne by the Bangladesh Government.
- (c) The provision of Rule-34 of Appendix-VIII of BSR (Part-1) is applicable for this approval.

02. This Office Order is issued with approval of the competent authority.

Sincerely Yours,

(Md. Abul Hasnat Chowdhury)

Additional Director (Admin.)

Phone: 02-8180060

E-mail: tcbsecretary@tcb.gov.bd

No.-26.05.26.90.005.011.181.16-1674

Date: 07 May 2024

Copy forwarded for kind information and necessary action (not according to seniority):

1. Senior Secretary, Ministry of Commerce, Bangladesh Secretariat, Dhaka.
2. Chairman, TCB, Dhaka.
3. Director General, Directorate of Immigration and Passports, E-7, Agargaon, Sher-e-Bangla Nagar, Dhaka.
4. Director (Admin. & Finance/CMS & S&D/Import), TCB, Dhaka.
5. Director, Ministry of Foreign Affairs (Saudi Arabia Desk), Segunbagicha, Dhaka.
6. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
7. Additional Director (Finance & Accounts), TCB, Dhaka.
8. Joint Director (Establishment/Admin.), TCB, Dhaka.
9. Assistant Director (Pay), TCB, Dhaka.
10. Computer Programmer, TCB, Dhaka. (Including request for publication on website)
11. Mr. Md. Mosharrof Hossain Bhuiyan, Steno-typist cum-computer operator (Law Section), TCB Head Office, Dhaka.
12. Personal file.
13. Office copy/Master file.

(Md. Abul Hasnat Chowdhury)

Additional Director (Admin.)

